

**CDHEA**  
**CONFLICT OF INTEREST POLICY**

The organization known as CDHEA strives to maintain the highest standards of integrity and it is vital that the members be confident in our commitment. To this end, we have adopted the following CDHEA Conflict of Interest Policy.

An ‘interested person’ is defined as an Executive Board member or general member of CDHEA who shall not be allowed to have direct or indirect financial interest/gain at the expense of the Association. Interested persons have a duty to disclose their conflict of interest to the Executive Board.

If a conflict exists, the individual member can make a presentation to the Executive Board. After the presentation, they leave and the Board votes on whether there is a conflict of interest. If the interested person is an Executive Board member, they will be excused from the decision-making process, and the remaining disinterested Executive Board members shall decide whether the arrangement is in the Association’s best interest.

In the event with which the defined ‘interested person’ may be a school or dental hygiene program, the Program Director must disclose this information immediately to the Executive Board explaining how the school may have a direct financial interest. If a conflict occurs, the Executive Board shall discuss the matter: first to decide whether a conflict exists, second to consider if fair and reasonable accommodations were attempted, and third vote where their decision is final. Minutes will be kept, dated and archived.

**DISCLOSURE:**

I have read CDHEA’s Conflict of Interest Policy and agree to abide by the terms and conditions contained therein and the agreed to method of management for each conflict.

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**Signature**

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**Print Name**

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**Date**